



Scallywags Child Care Centre



Special Needs Policy

- Scallywags pays due regard to the DfEE Code of Practice for Special Educational Needs, in particular on the identification and assessment of Special Educational Needs and providing a welcoming and appropriate environment and learning opportunities for all children.
- Children with Special Needs, like all other children, are admitted to Scallywags after consultation between parents, supervisor and Key-Person.
- Our system of observation and record keeping, which operates in conjunction with parents, enables us to monitor children's needs and progress on an individual basis and to employ strategies that enable progression. The lay-out will be reviewed if necessary
- If it is felt that a child's needs cannot be met within Scallywags without the support of a Special Needs Worker, funding will be sought to employ one.
- We work in liaison with outside agencies, including therapists, health visitors, psychologists, social workers, paediatricians and Portage workers, to meet the children's specific needs.
- Our practitioners attend wherever possible training on Special Needs arranged by the Early Years Unit and other professional bodies.
- Positive feedback and encouragement is always given.

Procedure for identifying Special Educational Needs.

Action:

1. Note initial concern (Room Leader and SENco). Meet and discuss with parents/ carer.
2. With the parents' consent, medical advice may be sought from the child's doctor.
3. The child's behaviour and attainment will be observed by their Room Leader and Manager and worked with closely in the setting. His/her work and activities will be adjusted so that his needs are met (Individual Education Plan (IEP)).

4. The Room Leader and manager, along with the parents will review progress after two months.
5. After two reviews the Manager in consultation with the Room Leader and parent will decide whether the problem has been overcome or the child will be moved on to *Action plus*.

Action Plus:

1. Contact may be made with Portage or the Area SENco depending on the particular circumstances.
2. If it is felt that further support is needed then it will be sought from the appropriate agency.
3. Reviews will be held two monthly including the Manager, Room Leader, parents and any other person directly involved, such as SEN Support Worker or Portage.
4. If insufficient progress is made, the SENco/ Manager and Room Leader, after consultation with the parents will seek advice from other external agencies.
5. This may lead to the issuing of a statement of special educational need.

Families

Sallywags recognise that many different types of family successfully love and care for children.